

# Student User Manual

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## Why use GCSEPod?





### It's convenient and effective

GCSEPod podcasts are designed for mobile devices, so it's like carrying a huge pile of textbooks and revision guides around with you everywhere.

Have an expert read and explain everything for you clearly and precisely with all the right facts, quotes, keywords, dates and annotated diagrams on screen.

You won't need to use it for long before you feel the impact. Consistent use in just 10 minute chunks is proven to support achievement right up to A\*.

### It will help you get organised

Create personal podcast playlists to listen to in the run-up to a test or to help with homework.

Use the viewing history feature to return to podcasts you found useful or access your favourite playlist to go over topic areas you find difficult.

Download exam specific playlists, with everything you need to know for that exam all organised for you.





### It can be as discreet (or loud) as you

Listen to GCSEPod podcasts anywhere with nobody knowing what you are doing. Listen privately on the school bus, when you're walking the dog or shopping in town.

If you want to show off just how much work you've been doing or even recommend a podcast to a friend you can use the social networking links on the site to connect with others.









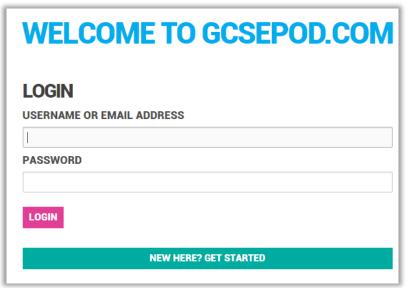
## **Getting Started**



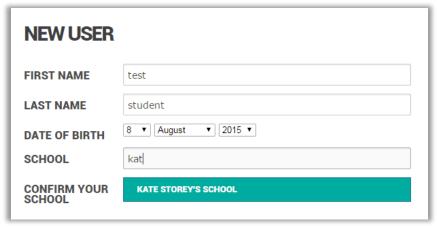
### **Activating your account**

When your school has informed you that you have been registered with GCSEPod, you need to confirm some personal details so that you can access the site:

- 1) Go to www.gcsepod.com and click "login".
- 2) Click NEW HERE? GET STARTED. Select Pupil.







3) Enter your name, date of birth and type in the name of your school. Your school should appear in a dropdown list. Click on your school in this list to confirm it.\*

\*If you're having trouble finding your school, double check that you've entered your correct date of birth and your full name as it appears on your school register. Some schools are known by a shorter version of their name, but make sure you're typing the full, official school name.











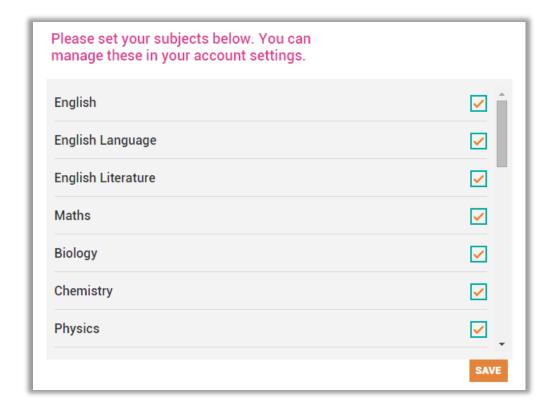
## **Getting Started**



4) Select a username, password, and a password hint to help you remember your password.



5) Select the subjects you study.







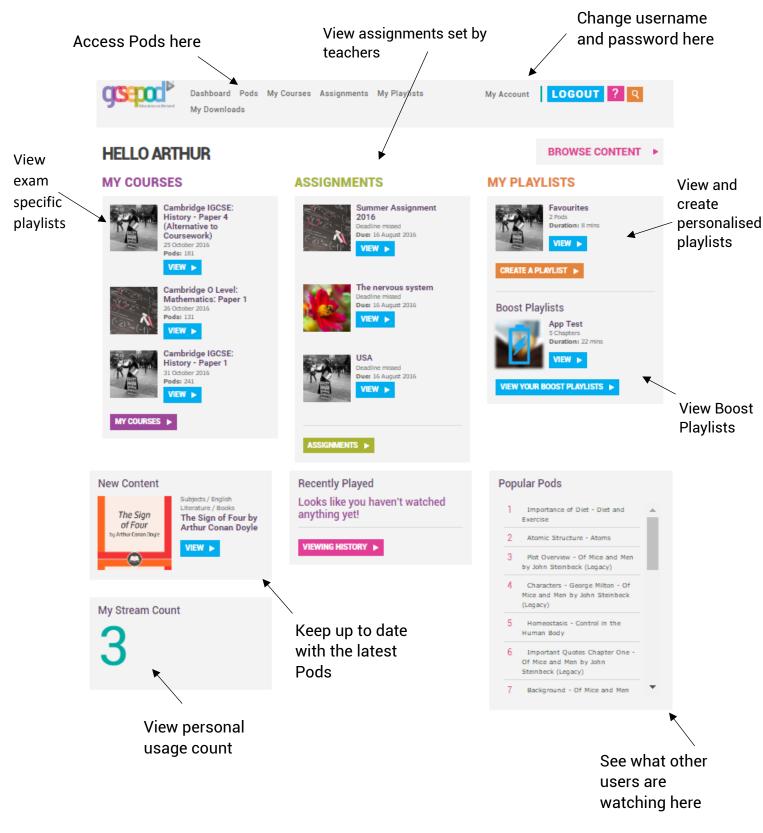




### The Dashboard



### The GCSEPod Dashboard













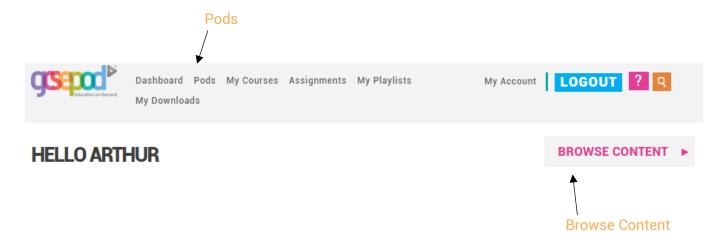
### **Podcasts**



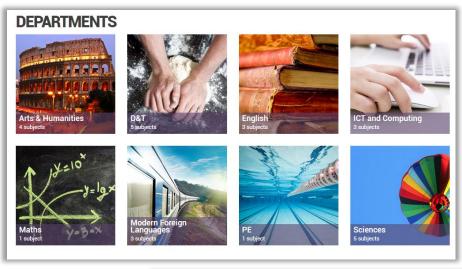
### **Accessing content**

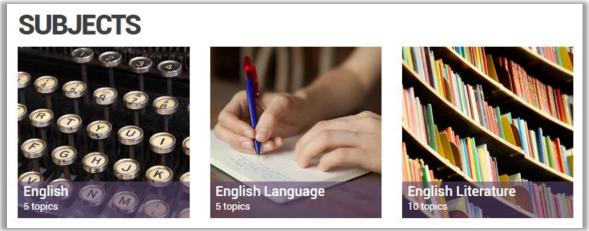
You can access pods by clicking either Pods or

**Browse Content:** 



### **Choose a department & Subject**









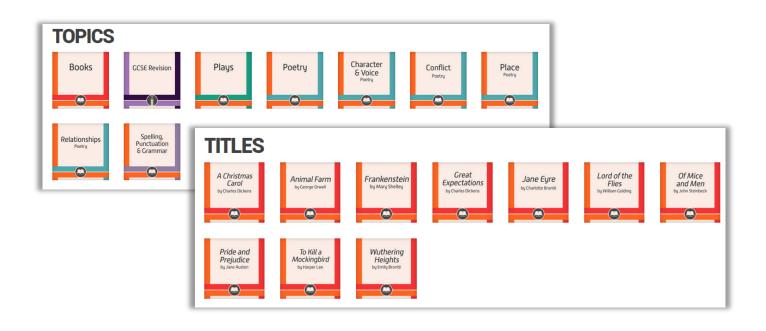




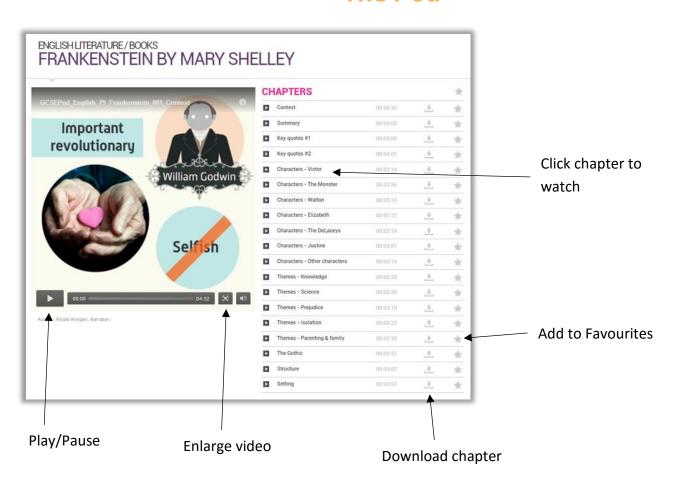
## **Podcasts**



### **Choose a Topic & Title**



### The Pod











## **My Courses**





### **My Courses**

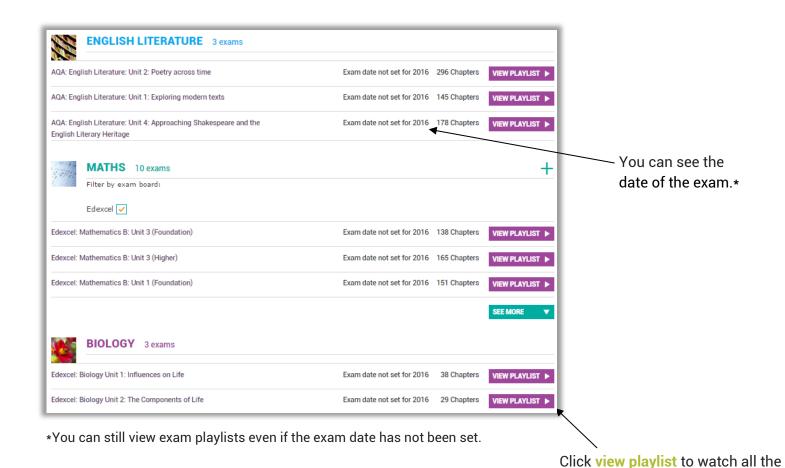
The 'My Courses' area on the site is where you can view a list of upcoming examinations and find out which podcasts are relevant to those exams. These podcasts are all organised into playlists.

You can then watch the podcast playlist to help you revise for the exam or download the individual podcasts to your mobile and do some quick revision when you're on the school bus or out and about.

Note: the playlists may not contain information about all the topics you need to revise for the exam. Please ask your teacher if you are unsure.

### **Searching for your exams**

Click My Courses on your dashboard. Here you can view upcoming exams by subject area.



Let's keep in touch!











Telephone: 0330 111 5559 Email: support@gcsepod.com

podcasts relevant to that exam.

## **My Courses**



### **Viewing the Course playlist**













## **Assignments**





### What is an assignment?

An assignment is a piece of work that your teacher has set for you to complete on the GCSEPod website.

Your teacher may create an assignment which will include a playlist of podcasts for you to watch and some questions for you to answer.

The questions your teacher sets for you may be multiple choice, in which case they will be marked immediately, or free text, in which case you will need to wait for your teacher to mark them before you can see what you got right and wrong.

Once marked, you can view your results and comments from your teacher on the GCSEPod website.

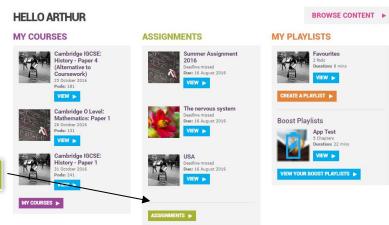
### **Finding your assignments**

Log into your GCSEPod account.

In the middle of the dashboard is a summary of all your assignments.

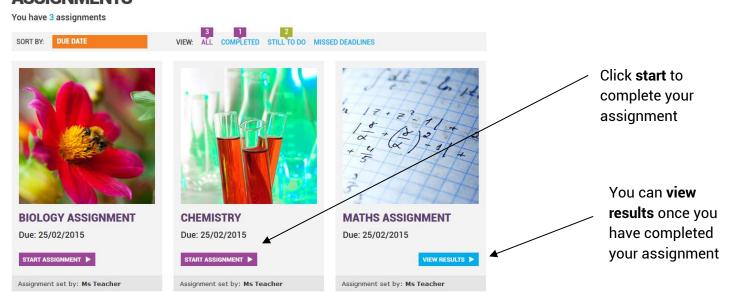
Click View Assignments





### Viewing your assignments

#### **ASSIGNMENTS**







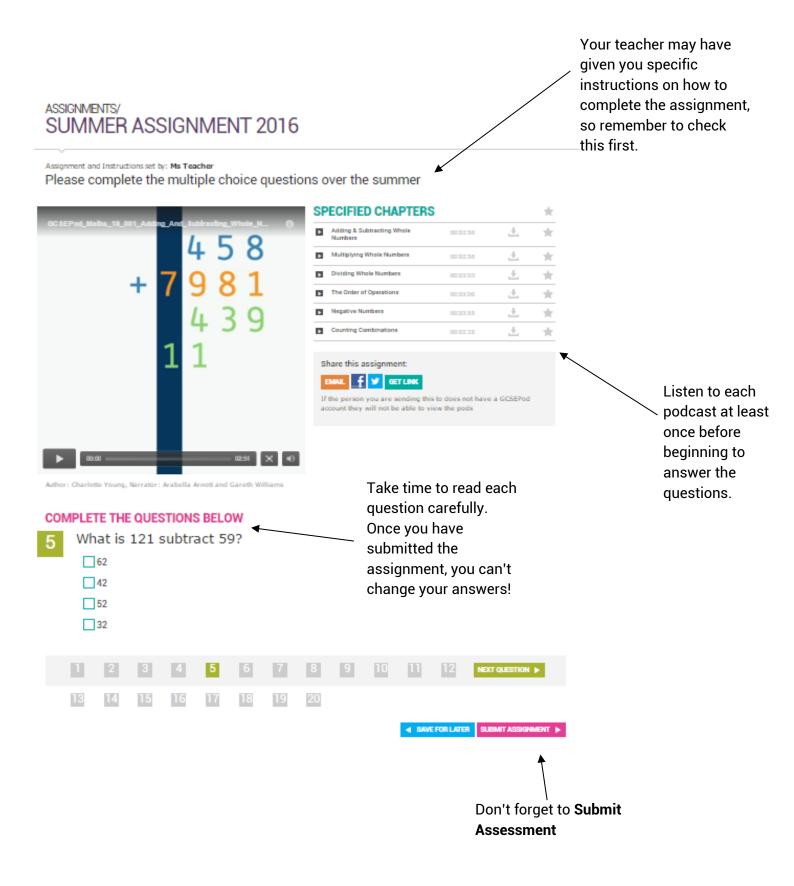




## **Assignments**



### **Completing your assignment**









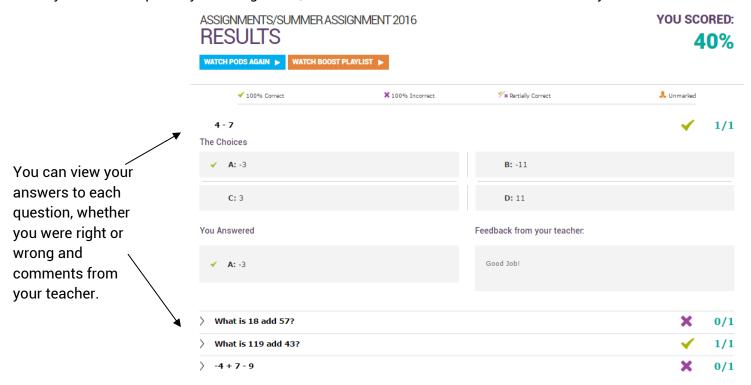


## **Assignments**



### Viewing your results

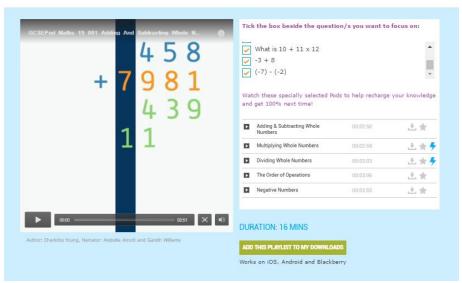
Once you have completed your assignment, click the view results button to find out how you did.



### **Boost Playlist**

GCSEPod will recommend a playlist for you to watch based on any incorrect answers you have given during your assignment. To view the Boost Playlist simply click Watch Boost Playlist













## **Playlists**





### What is a Playlist?

A playlist is a group of podcasts that have been saved together, just like you may create a music playlist on your smartphone.

You can quickly and easily create a playlist to download to your mobile phone or computer or save to watch online later.

### Your playlists

#### Click My playlists

Here you will find all your playlists that have been created.

Click create a playlist to create new playlist

You will also see a favourites playlist which you can add to when listening to a podcast by clicking the star beside the chapter name.

#### **PLAYLISTS**

#### **CREATE A PLAYLIST**

Here you can select podcast chapters across topics or even subjects and create your own personalised playlists. Try creating a playlist of topics you find tricky and listen to it as you travel to school

CREATE A PLAYLIST >

#### YOUR PLAYLISTS (4 PLAYLISTS)



Favourites

Þ



1. My biology playlist





Playlists you've

created

3. Areas I need to focus

**>** 🖋











#### ASSIGNMENT BOOST PLAYLISTS (1 PLAYLIST)

View Boost **Playlists** 











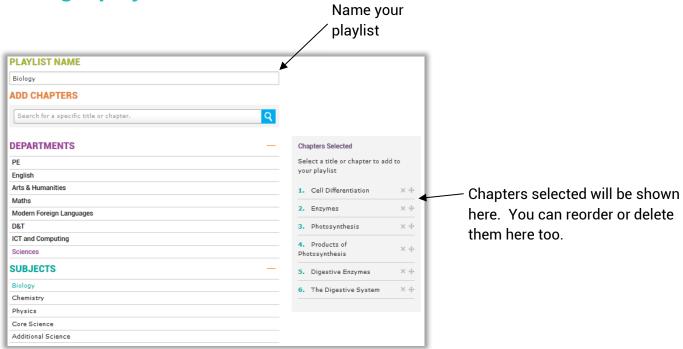




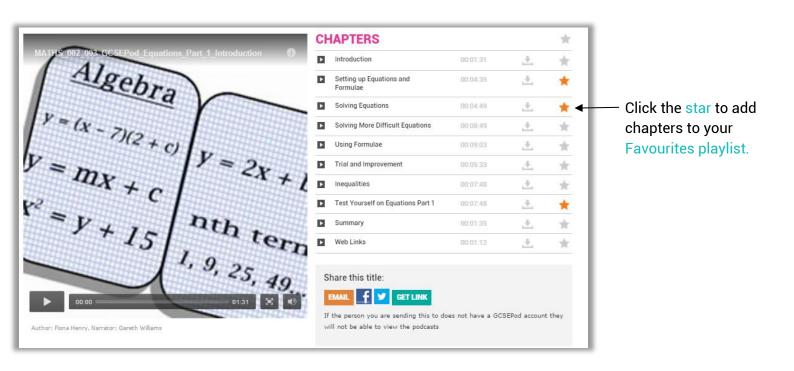
## **Playlists**



### **Creating a playlist**



### **Adding to Favourites**





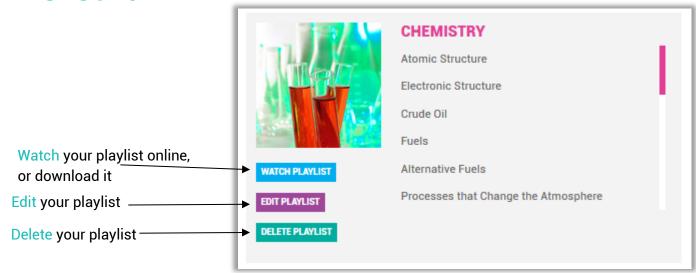




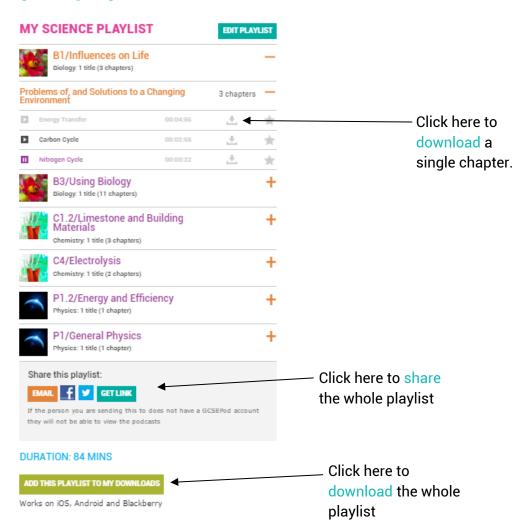
## **Playlists**



### **Managing playlists**



### Once your playlist has been created











## **Sharing Content**

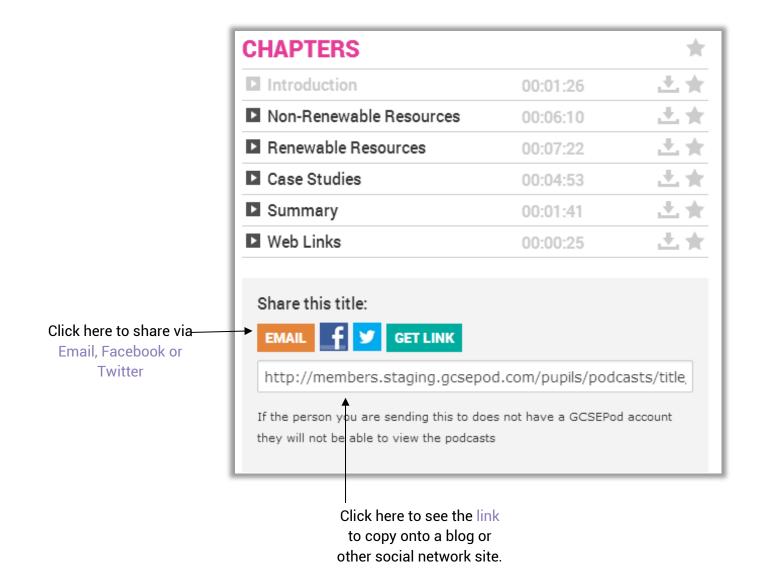




### **Sharing content**

You can share a chapter that you think your friends may be interested in to a range of different social media sites.

These will only be visible to friends who have a GCSEPod account.











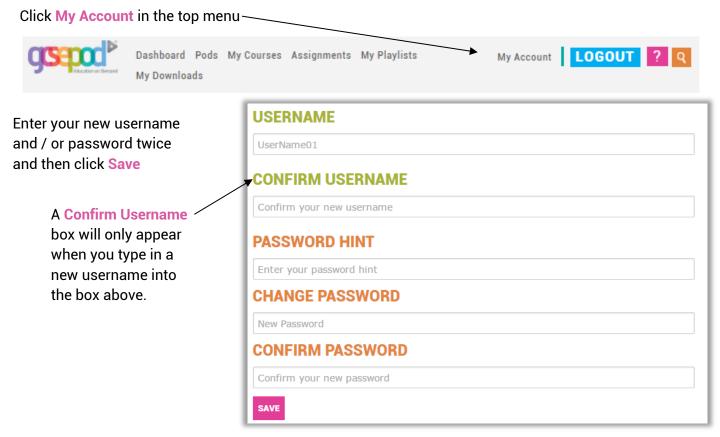




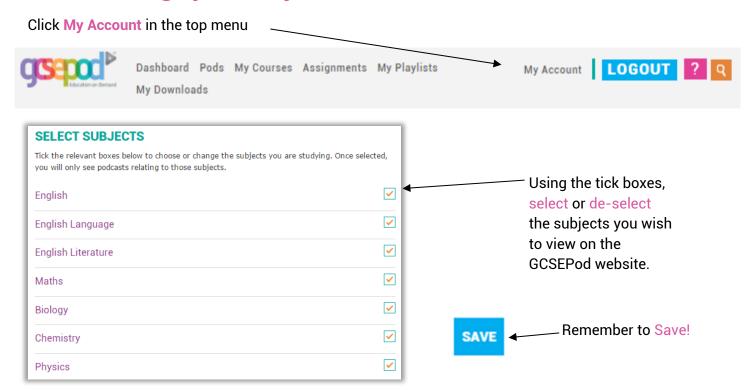
### Changing your username, password & subjects



### How to change your username and password



### How to change your subject choices













## **Downloading to Apple Devices**





### **Downloading to Apple devices**

There are two ways to download GCSEPod podcasts to an Apple device:

- 1) Download the GCSEPod App from the AppStore. This allows you to select a podcast and click save podcast for offline listening which enables you to download the podcast onto your device.
- 2) Download the podcasts to iTunes on your computer first and then sync iTunes with your device. This is particularly useful if you do not have access to the app or if you do not have an internet-enabled Apple device (for example an iPod Nano). Follow the steps below to get started.

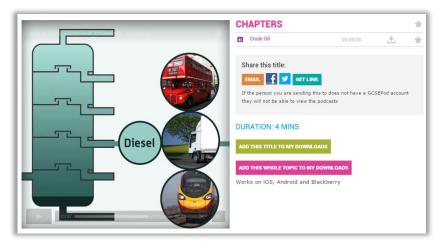
### **Download via computer & sync**

Choose chapters you wish to download and click the download icon to the right of the chapters.

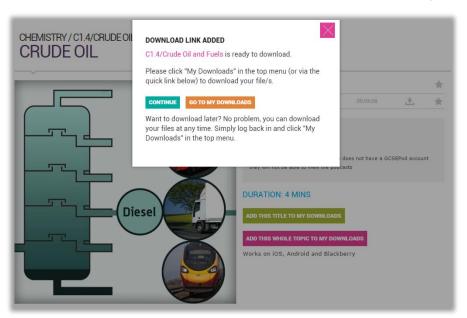
The download icon looks like this:



Choose the Add This to My Downloads button to download the entire title.



### **Downloading Immediately**



This will place your chosen podcasts in your My downloads section.

Let's keep in touch!







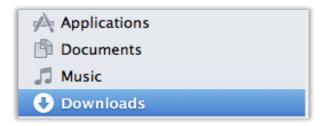


## **Downloading to Apple Devices**



### Adding to your Apple device for Mac users

Once the podcast has finished downloading, go to the Finder and view Downloads.



Click on the podcasts and they will automatically save into the Films section of iTunes.

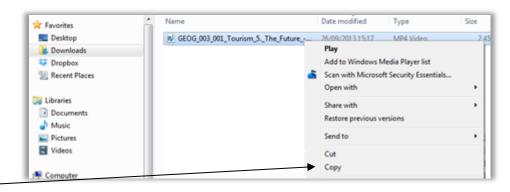
From there, sync your mobile device through iTunes.

IMPORTANT - you'll now find the GCSEPod podcasts in Videos on your device. For iOS7 devices go to Videos and then Home Videos.

### Adding to your Apple device for PC users

Find your podcast on your PC. If your browser downloaded it without asking for a location, it will likely be in your 'downloads' folder otherwise it will be in the location you saved it at.

Right-click on the podcast and press 'copy.'

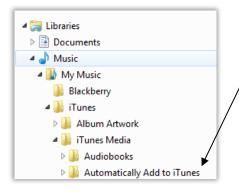


Copy the podcast to My Documents\Music\iTunes\iTunes Media (or iTunes Music)\Automatically Add to iTunes. Right click on the folder and press 'paste'

Connect your device to your computer with the supplied USB cable and open iTunes. Click on your named device from the list on the left then click the 'Films' tab.

Ensure the podcasts are ticked to be included when the device is synced. Click 'apply' at the bottom right of your screen. Once your device has finished syncing you can disconnect it from your computer.

IMPORTANT - you'll now find the GCSEPod podcasts in "Videos" on your device. For iOS7 devices go to "Videos" and then "Home Videos".



Let's keep in touch!





## **Downloading to Apple Devices**



### **Downloading from the My Downloads section**

If you want to download podcasts you've placed in the My Downloads section, press My Downloads at the top of the screen.

From there, you can choose to download the podcasts by pressing the download button to the right of the chapter name.

You can choose to download in either standard or high definition. We recommend high definition for use on iPad, iPad Mini, iPhones 4/4S/5/5c/5s/6, and iPod Touch 4<sup>th</sup> Gen onwards.



#### MY DOWNLOADS

SELECT YOUR DOWNLOAD QUALITY				
Standard Definition:   High Definition:				
I IMPORTANT NOTE 1:				
For the best viewing experience on the following devices, we recommend selecting "HD" above: iPad, iPad Mini, iPhone 4/4S/5, iPod Touch 4th Gen onwards.				
IMPORTANT NOTE 2:				
Please note that some chapters are not available to download in standard definition. If the chapters you wish to download are not available, please select "HD" above and download the high definition chapters instead.				

#### QUEUED DOWNLOADS

VIEW DOWNLOAD HISTORY

This download queue shows your 5 most recently queued playlists, 5 titles and 50 chapters. To view older items, please download or remove the items shown and revisit this page.

#### QUEUED PLAYLISTS

08:07:52	<u>.</u>	Download Playlist	X Remove Playlist from downloads		
Ordering Intege			00:02:54		Download Chapter in SD 🗶 Remove Chapter from Downloads
Rounding			00:03:03	*	Download Chapter in SD 🗶 Remove Chapter from Downloads
Estimating			00:03:31	*	Download Chapter in SD 🗶 Remove Chapter from Downloads
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### **Downloading to BlackBerry & Android Devices**





### **Download direct to your device**

There are two ways to download a GCSEPod podcast to an Android or BlackBerry device.

- 1) Open the GCSEPod website on your device and download the podcasts directly.
- 2) Download the podcasts to your computer first and then connect your device to your computer and copy the podcasts to your device.

Instructions for both options can be found below.

### **Downloading direct to your device**

Go to <a href="https://www.gcsepod.com">www.gcsepod.com</a> on your device's browser and log in.

Choose the chapter you wish to download and click the

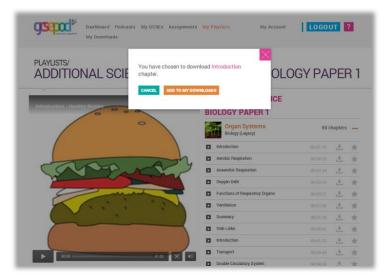
icon to the right of the chapter's name.

The download icon looks like this:



Once you've pressed the download icon, click add to My Downloads.

The podcast will automatically download to your phone. Choose the video application on your phone to open it.









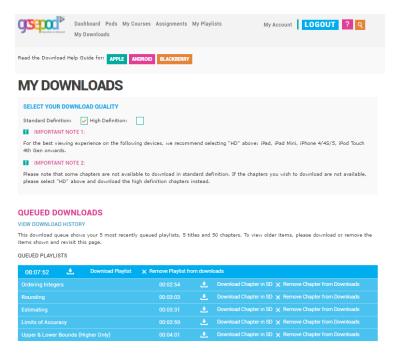




### **Downloading to BlackBerry & Android Devices**



### **Downloading via a computer**



The download process is exactly the same on your computer. Click the download icon of the chapter you want, then choose add to My Downloads.

Click My Downloads on your dashboard and click the download icon again.

You can then download the chapters by clicking this Icon.

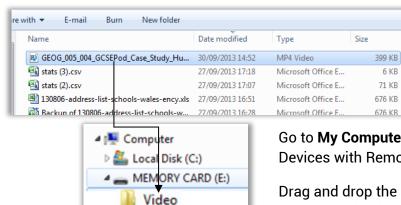
### Move the file from your computer to your device

Connect your device to your computer via the supplied USB cable. If you're using a BlackBerry, it may ask you if you want to turn on mass storage mode. Click Yes.

If you're using an Android device, you may be prompted to choose which type of connection you wish to make. Choose the mounted connection type.

6 KB

71 KB



Go to My Computer and look for your device, possibly in the Devices with Removable Storage section under Removable Disk.

Drag and drop the GCSEPod file that you downloaded from its saved location into the Videos folder in your device. For Android users, this is often the DCIM folder.

Disconnect your device safely from your computer and then watch the podcast in the Videos section of your device.









